

GLOUCESTER COUNTY UTILITIES AUTHORITY

PUBLIC RECORDS REQUEST FORM

****To request access to public records, complete this form and file with John Vinci Sr., Executive Director, and GCUA custodian of records, Gloucester County Utilities Authority, 2 Paradise Road, West Deptford, NJ 08066, and his phone number is (856) 423-3500. The Custodian is generally required (subject to certain exceptions) to fill a records request within seven business days after receiving the request.****

REQUESTOR INFORMATION: (PLEASE PRINT)

First Name _____ MI _____ Last Name _____

Mailing Address _____

City _____ State _____ Zip _____ Email _____

Business Hours Telephone Area Code _____ Number _____ Extension _____

Preferred Delivery: Pick Up _____ US Mail _____ On Site Inspection _____ Email if possible _____

Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE/HAVE NOT (circle one) been convicted of any indictable offense under the laws of New Jersey, of any other state, of the United States, and I am not seeking government records containing personal information pertaining to the victim of a crime or the victim's

Signature _____ Date _____

	Fee Information		
Select Payment Method	Cash	Check	Money Order
Pages 1 through 50	Free of charge		
All pages over 50	\$0.01 (one cent) per page		
the above 2 are for letter & legal size copies			
Over-sized copies	\$0.40 (forty cents) per page		
Cassette tapes	\$0.70 (seventy cents) each		
Compact Discs (CD's)	\$0.35 (thirty-five cents) each		

INFORMATION REQUESTED (please be as specific as possible): _____

Date request received _____
Signature of Utilities Authority Representative Receiving Request _____